

**DISTRICT COURT OF THE VIRGIN ISLANDS  
DIVISION OF ST. THOMAS/ST. JOHN**



**BROWN BAG LUNCHEON  
Thursday, December 12, 2013  
Jury Assembly Room  
12:00 P.M. –1:00 P.M.**

**AGENDA**

*Chief Judge Lewis' Announcements:*

- Upcoming Fifth Annual District Conference: Tues., Jan. 21, 2014. See Court website.
- Amendment to Local Rule of Civil Procedure 7.1
- CJA Appointments

*Topics Submitted by V.I. Bar for St. Thomas Brown Bag Luncheon*

- Policies for Setting Trial Dates for Matters
- How to Act Like a Lawyer—Is it really possible?
- Gaining Confidence as a New Lawyer

*Selected Issues from Topics Submitted by V.I. Bar for St. Croix Brown Bag Lunch on  
September 12, 2013:*

- CJA Appointment Process
- Reduction in hourly fee (\$15.00) from September 1, 2013 to September 30, 2014 to \$110.00 per hour for CJA attorneys, and need to submit separate vouchers for different rates
- Turn-around time for *pro forma* civil motions and Bar cooperation
- Procedures for filing motions under seal
- Status of District Court Libraries in the USVI
- Laptops, iPads, and Phones in the Courthouse
- Email notification to Bar when an opinion is posted to the website

*Date for next Brown Bag Lunch on St. Croix: Thursday, March 13, 2014*