

DISTRICT COURT OF THE VIRGIN ISLANDS
Clerk's Office

Wilfredo F. Morales
Clerk of Court



- U.S. District Court
3500 Veteran's Drive
Charlotte Amalie, St. Thomas, VI 00802-6424
Tel. (340) 774-0640 Fax (340) 774-1293

- U.S. District Court
3013 Estate Golden Rock, Lot 13
Christiansted, St. Croix, VI 00820-4355
Tel. (340) 773-1130 Fax (340) 773-1563

M E M O R A N D U M

TO: Members of the V.I. Bar Association

FROM: Wilfredo F. Morales, Clerk
/s/

Date: January 6, 2009

Re: Release of Juror Information

In an effort to comply with new guidelines being instituted by the Judicial Conference of the United States, the District Court of the Virgin Islands is instituting new procedures for the release of juror information.

Effective immediately, release of juror lists containing biographical information will be effected the Thursday prior to the week of trial. The lists will be released for review in the Clerk's Office to the attorneys of record, or their designated representative. The attorneys of record may take notes of the information on the lists, but at no time will the lists be copied nor scanned.

Variations to this procedure shall be made by written motion to the Judge to whom the case is assigned. If the assigned Judge is not available, the request shall be referred to the Magistrate Judge, the Chief Judge, or the next Judge in seniority order, for determination.

These procedures do not apply to disclosure occurring in open court during voir dire proceedings.