

**DISTRICT COURT OF THE VIRGIN ISLANDS
CLERK'S OFFICE**



Glenda L. Lake, Esquire
Clerk of Court

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**PROCEDURES FOR THE FILING, SERVICE, AND
MANAGEMENT OF HIGHLY SENSITIVE DOCUMENTS**

The Honorable Wilma A. Lewis, Chief Judge issued a General Order Concerning Procedures for the Filing, Service, and Management of Highly Sensitive Documents on Wednesday, February 3, 2021. The Order is in response to recent disclosures of wide-spread breaches of both private sector and government computer systems.

Accordingly, the District Court of the Virgin Islands has implemented new security procedures to protect highly sensitive documents (“HSDs”) filed with the Court, by requiring the filing of HSDs outside the Court’s electronic filing system. Said filings shall be subject to the procedures and requirements set forth in the attached Order. Please note that the General Order supersedes any and all inconsistent provisions in existing Local Rules or other General Orders of this Court.

For more information, please contact:

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