## DISTRICT COURT OF THE VIRGIN ISLANDS CLERK'S OFFICE



Glenda L. Lake, Esquire Clerk of Court www.vid.uscourts.gov

## PRESS RELEASE NO. 10-2025 April 25, 2025

## DISTRICT COURT OF THE VIRGIN ISLANDS ANNOUNCES THE UPGRADE OF THE FINANCIAL MANAGEMENT SYSTEM

The Court's Financial Management System is scheduled to be upgraded from June 11<sup>th</sup> to 26<sup>th</sup>, 2025. Due to the financial management system upgrade, processing of payments on submitted invoices will be delayed during the month of June 2025. Invoices submitted after June 4, 2025, will be processed no earlier than July 7, 2025. This will impact the payment of Jurors, Vendors and CJA Panel Attorneys.

We apologize for any inconvenience this may cause and appreciate your understanding and patience.

If you have any concerns, or require assistance, please do not hesitate to contact Financial Services directly at (340) 776-0221.

Thank you for your cooperation.

## For more information, please contact:

Glenda L. Lake, Esquire
Clerk of Court
District Court of the Virgin Islands
5500 Veteran's Drive, Suite 310
Charlotte Amalie, U.S. Virgin Islands 00802
Phone: (340) 774-0640

Fax: (340) 775-8075 Email: glenda\_lake@vid.uscourts.gov