

**DISTRICT COURT OF THE VIRGIN ISLANDS
CLERK'S OFFICE**



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NOTICE

**PROCEDURE FOR SCHEDULING CALLS WITH DETAINEES
AT METROPOLITAN DETENTION CENTER GUAYNABO**

In response to the COVID-19 pandemic, the Federal Bureau of Prisons Metropolitan Detention Center Guaynabo has instituted procedures for detainees to confer with counsel via phone. The procedures are as follows:

1. The request should be forwarded via email to the email contacts listed below. Please copy every member of the Legal Department on all email requests.
2. The request should be made at least 24-48 hours in advance.
3. Once the call is scheduled, the attorney will be advised accordingly.
4. Any information required should be requested through the MDC Guaynabo's Legal Department. The unit team members facilitating the calls should not be consulted.

Listed below is the contact information for MDC Guaynabo's Legal Department:

Joseph G. Feldstein, Supervisory Attorney Advisor (787)775-7807 or jfeldstein@bop.gov
Josuany Llorens, Attorney Advisor (787)775-7952 or jllorens@bop.gov
Aixa Perez, Paralegal Specialist (787)775-7808 or am2perez@bop.gov

For additional information regarding the Bureau of Prison's efforts to mitigate the COVID-19 pandemic, please visit <https://www.bop.gov/coronavirus/index.jsp>. Should you have any suggestions or require additional information, please contact Mr. Joseph G. Feldstein-Del Valle, Supervisory Attorney Advisor at (787) 775-7807.

**Ron de Lugo Fed. Bldg. & Courthouse, 5500 Veteran's Drive, Suite 351, St. Thomas, Virgin Islands 00802-6424
Phone: 340-774-0640 Fax: 340-775-8075**

**Almeric L. Christian Fed. Bldg. & Courthouse, 3013 Estate Golden Rock, Lot #13, Christiansted, Virgin Islands 00820-4355
Phone: 340-718-1130 Fax: 340-712-7180**