

**DISTRICT COURT OF THE VIRGIN ISLANDS  
DIVISIONS OF ST. CROIX and ST. THOMAS/ST. JOHN**

<b>IN RE:</b>	)	
	)	<b>General Order</b>
	)	
<b>DISTRICT COURT OPERATIONS</b>	)	
<b>DURING THE COVID-19</b>	)	Miscellaneous No. 2020-0001
<b>OUTBREAK</b>	)	
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**SECOND ORDER CONCERNING OPERATIONS OF THE  
DISTRICT COURT OF THE VIRGIN ISLANDS  
DURING THE COVID-19 OUTBREAK**

**WHEREAS**, on March 17, 2020, this Court issued an Order Concerning Operations of the District Court of the Virgin Islands During the COVID-19 Outbreak, which set forth the manner in which District Court operations would proceed for the period March 18, 2020 through April 16, 2020 in light of the serious public health concerns created by the spread of the coronavirus pandemic; and

**WHEREAS**, the District Court continues to closely monitor the advisories and guidance regarding COVID-19 from the Centers for Disease Control and Prevention (“CDC”), the United States Department of Health and Human Services, and other public health authorities as well as from federal, state, and local governmental authorities; and

**WHEREAS**, the District Court continues to examine the means through which it can continue to effectively perform its mission of fairly and impartially administering justice, while at the same time taking reasonable and prudent actions consistent with the precautionary and preventive measures designed to reduce exposure to COVID-19 and slow the spread of the disease;

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**NOW THEREFORE**, in order to further promote public health and safety, the safety of Court personnel and those with whom they interact in conducting the business of the Court, and the general public, and consistent with the accomplishment of the Court's mission, it is hereby

**ORDERED** that the Court will implement the following precautionary measures from March 23, 2020 through April 16, 2020, in addition to those set forth in the Court's March 17, 2020 General Order:

1. While the District Court of the Virgin Islands will continue to remain open for official business in both the St. Croix and the St. Thomas/St. John Divisions of the Court, as set forth in the March 17, 2020 General Order, all judicial officers and employees are authorized to conduct proceedings and to work from remote locations to the greatest extent practicable, unless their physical presence at the Almeric L. Christian Federal Building and Courthouse on St. Croix or the Ron de Lugo Federal Building and Courthouse on St. Thomas is necessary by virtue of the in-person nature of the proceedings or work. For individual work assignments and particular matters that cannot be accomplished remotely, the Court Unit Executives and assigned judicial officers are authorized to require any employee whom they supervise to be physically present at the applicable Courthouse to perform the necessary tasks.

2. Judicial officers and Court personnel will remain available to conduct the business of the Court consistent with the provisions of the Court's March 17, 2020 Order. Please utilize the following contact information, as applicable, to communicate orally with the Court:

**St. Croix**

General Operational Questions: 340-712-7105

Criminal Matters: 340-712-7107

Jury Matters: 340-712-7106

Civil Matters: 340-712-7103

Probation and Pretrial Services Matters: 340-718-5515

**St. Thomas**

General Operational Questions: 340-775-8005

Criminal Matters: 340-775-8004

Jury and Bankruptcy Matters: 340-775-8001

Civil Matters: 340-775-8013

Probation and Pretrial Services Matters: 340-774-4821

The Court will provide any updates to this contact information that may be necessary on its website at [www.vid.uscourts.gov](http://www.vid.uscourts.gov). Accordingly, please refer to the Court's website if you are unable to contact the Court using any of the contact numbers listed above.

3. The established contact information for arrests and related proceedings remains in place.

4. Electronic filing remains available through CM/ECF, the District Court's electronic case management system. Pro se litigants who are not CM/ECF filing users may file documents with the Court via email at [vidoperations@vid.uscourts.gov](mailto:vidoperations@vid.uscourts.gov) or by mailing the documents to the Court at the applicable address below:

**St. Croix**

District Court of the Virgin Islands

Almeric L. Christian Federal Building and Courthouse

3013 Estate Golden Rock, Suite 219

St. Croix, VI 00820

**St. Thomas**

District Court of the Virgin Islands

Ron de Lugo Federal Building and Courthouse

5500 Veterans Drive, Rm 310

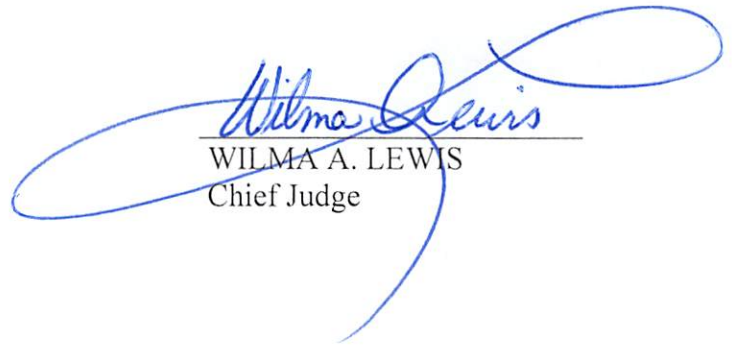
St. Thomas, VI 00802

5. For the period March 23, 2020 through April 16, 2020, the Clerk's Office will not accept payments of fees, fines, or restitution in person. Payments should be mailed to the Clerk's Office at the applicable address above.

6. All bail bonds must be presented in the form of a certified check or money order.

**SO ORDERED.**

Date: March 20, 2020



WILMA A. LEWIS  
Chief Judge